



Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

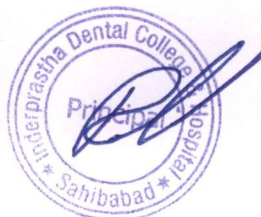
Date: 29/6/24

Action Taken Report

It was noted that the acrylizer, Dewaxing Unit and Model Trimmer in Prosthodontics (UG dept) required repair repeatedly in last 12 months. The issue was discussed with the faculty from the department and the supplier was informed about the same and asked to do the needful to identify and rectify the issue so that the same issues do not arise repeatedly in future regarding the use of the equipment.

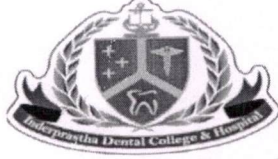
Dr Rahul Paul

(Principal)



Dr Raghendra Kumar

(Maintenance Committee Head)



Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 26/6/2024

Subject: Agenda for Infrastructure Maintenance Committee Meeting

This is to inform that the Infrastructure Committee Meeting will be held in the Maintenance department on 28/6/2024 between 2PM-3PM. Requesting the committee members to attend the meeting.

Agenda:

1. To discuss the pending repair & service work in different departments
2. To review the complaints received by different departments with regard to infrastructure of the college
3. Any other matter with permission of the committee head

Raghuwendra Kumar
(Committee Head)

To

Dr Raghvendra Kumar – Head

Mr Dileep Kumar - Supervisor

Raghuwendra Kumar
D. Dileep





Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 28/6/2024

Minutes of the Meeting

The Infrastructure Committee Meeting was held on 28/6/2024 between 2PM – 3PM in the Maintenance department.

The Following members were present:

Dr Raghvendra Kumar – Head

Mr Dileep Kumar - Supervisor

The Head of the Committee presided over the Meeting at the Maintenance department

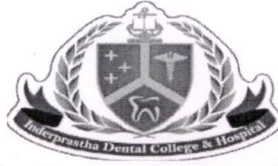
The following complaints received from different departments were reviewed & forwarded to the concerned authority.

The following matters were discussed & addressed-

- Repair of LCD projector in Conservative & Endodontics (PG dept)
- Dental chair related problems in various depts.
- Repair of Model trimmer, Dewaxing unit in Prosthodontics (UG dept)
- Servicing of Gas burners in Prosthodontics (UG dept)
- Issue related to RVG in Conservative & Endodontics (UG dept)
- Repair of Timer of IOPA machine in Oral Medicine & Radiology
- Repair of pH meter in Microbiology
- Repair of Dewaxing unit and Micromotor in Prosthodontics (PG dept)
- Issues related to LASER in Periodontics
- Repair of X Ray viewer in Orthodontics
- Miscellaneous maintenance work (Tap leakage, Air cooler, Fan, Tube light, Desktop computer, Broken Chair handle, Air conditioners etc)



Raghvendra Kumar
Committee Head



Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 25/6/24

Minutes of the Meeting

A meeting was held with the Principal in the Principal Office at 1:00 PM to discuss the work of the maintenance committee. Following members attended the meeting-

1. Dr Rahul Paul (Principal)
2. Dr Raghvendra Kumar (Committee Head)

Principal sir presided over the meetings.

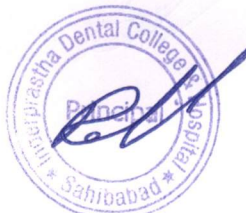
The committee head informed him about the various complaints received to the maintenance department from various Dental & Medical departments in the college, Hostels, Admin block as well as general maintenance of the campus. Most of the complaints were addressed and resolved by the maintenance committee at the earliest and at the college level. For some of the issues which cannot be resolved in the campus, the services were outsourced and the equipments were sent to the respective persons/ company for the same, such as –

- Repair of the Dewaxing Unit and Acrylizer in Prosthodontics (UG dept)
- Repair of Dewaxing Unit in Prosthodontics (PG dept)
- Repair of Trimmer in Orthodontics, Pedodontics (UG dept) and Prosthodontics (UG dept)
- Problem with the RVG soft ware in Pedodontics (PG dept)

All the issues are addressed & resolved.

Dr Rahul Paul

(Principal)



Dr Raghvendra Kumar

(Maintenance Committee Head)



Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 29/5/2024

Subject: Agenda for Infrastructure Maintenance Committee Meeting

This is to inform that the Infrastructure Committee Meeting will be held in the Maintenance department on 31/5/2024 between 2PM-3PM. Requesting the committee members to attend the meeting.

Agenda:

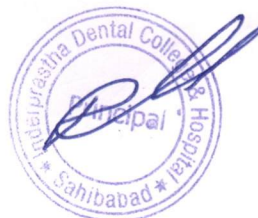
1. To discuss the pending repair & service work in different departments
2. To review the complaints received by different departments with regard to infrastructure of the college
3. Any other matter with permission of the committee head

Raghvendra Kumar
(Committee Head)

To

Dr Raghvendra Kumar – Head

Mr Dileep Kumar - Supervisor





Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 31/5/2024

Minutes of the Meeting

The Infrastructure Committee Meeting was held on 31/5/2024 between 2PM – 3PM in the Maintenance department.

The Following members were present:

Dr Raghvendra Kumar – Head

Mr Dileep Kumar - Supervisor

The Head of the Committee presided over the Meeting at the Maintenance department

The following complaints received from different departments were reviewed & forwarded to the concerned authority.

The following matters were discussed & addressed-

- Repair of Ultrasonic Scaler, air rotor & Dewaxing unit in Prosthodontics (UG dept)
- Dental chair related problems in various depts.
- Repair of Autoclave, UV chamber in Public Health Dentistry
- Repair of Model trimmer in Pedodontics (UG dept)
- Repair of Refrigerator in Physiology
- Repair of Heavy Duty Micromotor, Sterilizer & X Ray viewer in Orthodontics
- Repair of Autoclave in Oral Pathology
- Repair of Scaler in Periodontics
- Miscellaneous maintenance work (Fans, Room Coolers, Printer, Tube light, Door Hinge, switch board, Wall Clock, Taps, Broken Cabinet Handles, Air conditioners etc)



Raghvendra Kumar
Committee Head



Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 24/4/2024

Subject: Agenda for Infrastructure Maintenance Committee Meeting

This is to inform that the Infrastructure Committee Meeting will be held in the Maintenance department on 26/4/2024 between 2PM-3PM. Requesting the committee members to attend the meeting.

Agenda:

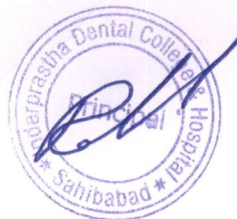
1. To discuss the pending repair & service work in different departments
2. To review the complaints received by different departments with regard to infrastructure of the college
3. Any other matter with permission of the committee head

Raghvendra Kumar
(Committee Head)

To

Dr Raghvendra Kumar – Head

Mr Dileep Kumar - Supervisor





Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 26/4/2024

Minutes of the Meeting

The Infrastructure Committee Meeting was held on 26/4/2024 between 2PM – 3PM in the Maintenance department.

The Following members were present:

Dr Raghvendra Kumar – Head

Mr Dileep Kumar - Supervisor

The Head of the Committee presided over the Meeting at the Maintenance department

The following complaints received from different departments were reviewed & forwarded to the concerned authority.

The following matters were discussed & addressed-

- Repair of Autoclave in Prosthodontics (PG dept), Periodontics
- Dental chair related problems in various depts.
- Repair of water cooler on 1st floor in old block
- Repair of UV chamber in Oral Surgery
- Repair of Refrigerator in General Pathology, Oral Medicine & Radiology
- Repair of Air rotor in Oral Surgery
- Repair of Sterilizer in Public Health Dentistry
- Repair of Ultrasonic handpiece in Conservative & Endodontics (PG dept)
- Miscellaneous maintenance work (MCB, Room Coolers, Fans, Cabinet lock, Stool Wheel, Tube lights, Desktop keyboard, Air conditioners etc)

Raghvendra Kumar
Committee Head





Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 27/3/2024

Subject: Agenda for Infrastructure Maintenance Committee Meeting

This is to inform that the Infrastructure Committee Meeting will be held in the Maintenance department on 30/3/2024 between 2PM-3PM. Requesting the committee members to attend the meeting.

Agenda:

1. To discuss the pending repair & service work in different departments
2. To review the complaints received by different departments with regard to infrastructure of the college
3. Any other matter with permission of the committee head

Raghuendra Kumar
(Committee Head)

To

Dr Raghvendra Kumar – Head

Mr Dileep Kumar - Supervisor





Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 30/3/2024

Minutes of the Meeting

The Infrastructure Committee Meeting was held on 30/3/2024 between 2PM – 3PM in the Maintenance department.

The Following members were present:

Dr Raghvendra Kumar – Head

Mr Dileep Kumar - Supervisor

The Head of the Committee presided over the Meeting at the Maintenance department

The following complaints received from different departments were reviewed & forwarded to the concerned authority.

The following matters were discussed & addressed-

- Dental chair related problems in various depts.
- Repair of Autoclave in Periodontics
- Repair of Dewaxing unit, Casting machine in Prosthodontics (PG dept)
- Repair of UV chamber in Prosthodontics (UG dept), Orthodontics
- Repair of Speaker in Public Health Dentistry (Camps)
- Repair of Scaler in Public Health Dentistry
- Servicing of Microscope in Microbiology
- Repair of Lingual trimmer in Orthodontics
- Miscellaneous maintenance work (Repair of the chairs, Tap leakage, Tube light, Cartridge refill, Room cooler, Cupboard lock, Fans, blinds etc)



Raghvendra Kumar
Committee Head



Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

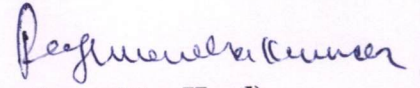
Date: 26/2/2024

Subject: Agenda for Infrastructure Maintenance Committee Meeting

This is to inform that the Infrastructure Committee Meeting will be held in the Maintenance department on 29/2/2024 between 2PM-3PM. Requesting the committee members to attend the meeting.

Agenda:

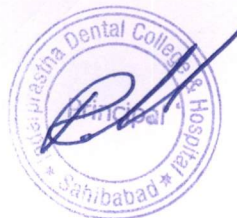
1. To discuss the pending repair & service work in different departments
2. To review the complaints received by different departments with regard to infrastructure of the college
3. Any other matter with permission of the committee head


(Committee Head)

To

Dr Raghendra Kumar – Head

Mr Dileep Kumar - Supervisor





Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 29/2/2024

Minutes of the Meeting

The Infrastructure Committee Meeting was held on 29/2/2024 between 2PM – 3PM in the Maintenance department.

The Following members were present:

Dr Raghvendra Kumar – Head

Mr Dileep Kumar - Supervisor

The Head of the Committee presided over the Meeting at the Maintenance department

The following complaints received from different departments were reviewed & forwarded to the concerned authority.

The following matters were discussed & addressed-

- Repair of X Ray viewer in Oral Medicine & Radiology
- Dental chair related problems in various depts.
- Repair of Autoclave in Orthodontics, Conservative & Endodontics (PG dept) & Periodontics
- Issue of IOPA machine in Conservative & Endodontics (PG dept)
- Repair of Scaler in Public Health Dentistry
- Repair of Dewaxing Unit and Acrylizer in Prosthodontics (UG dept)
- Repair of Model Trimmer in Prosthodontics (PG dept)
- Repair of UV chamber in Orthodontics
- Repair of LPG gas leakage in Prosthodontics (UG dept)
- Miscellaneous maintenance work (Laser Printer, Tap water leakage, Desktop computer, Power plug, Broken Cabinet hinge, sink Blockage, Broken Door stopper etc)



Raghvendra Kumar
Committee Head



Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 24/1/2024

Subject: Agenda for Infrastructure Maintenance Committee Meeting

This is to inform that the Infrastructure Committee Meeting will be held in the Maintenance department on 27/1/2024 between 2PM-3PM. Requesting the committee members to attend the meeting.

Agenda:

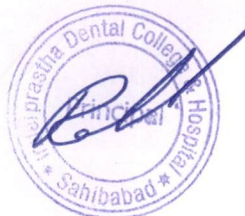
1. To discuss the pending repair & service work in different departments
2. To review the complaints received by different departments with regard to infrastructure of the college
3. Any other matter with permission of the committee head

Raghendra Kumar
(Committee Head)

To

Dr Raghendra Kumar – Head

Mr Dileep Kumar - Supervisor





Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 27/1/2024

Minutes of the Meeting

The Infrastructure Committee Meeting was held on 27/1/2024 between 2PM – 3PM in the Maintenance department.

The Following members were present:

Dr Raghvendra Kumar – Head

Mr Dileep Kumar - Supervisor

The Head of the Committee presided over the Meeting at the Maintenance department

The following complaints received from different departments were reviewed & forwarded to the concerned authority.

The following matters were discussed & addressed-

- Repair and servicing of Sphygmomanometer in Physiology
- Dental chair related problems in various depts.
- Repair of Micromotor in Prosthodontics (UG dept)
- Repair of Needle destroyer in Prosthodontics (PG dept)
- Repair of Hot air oven in Microbiology
- Miscellaneous maintenance work (Tube light, Table Lock, Desktop, Drainage pipe Leakage, Power Plug, etc)



Raghvendra Kumar
Committee Head



Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 26/12/23

Minutes of the Meeting

A meeting was held with the Principal in the Principal Office at 1:00 PM to discuss the work of the maintenance committee. Following members attended the meeting-

1. Dr Rahul Paul (Principal)
2. Dr Raghvendra Kumar (Committee Head)

Principal sir presided over the meetings.

The committee head informed him about the various complaints received to the maintenance department from various Dental & Medical departments in the college, Hostels, Admin block as well as general maintenance of the campus. Most of the complaints were addressed and resolved by the maintenance committee at the earliest and at the college level. For some of the issues which cannot be resolved in the campus, the services were outsourced and the equipments were sent to the respective persons/ company for the same, such as –

- Repair of the Acrylizer in Prosthodontics (UG dept)
- Repair of Model Trimmer in Prosthodontics (PG & UG dept)
- Problem with the RVG in Conservative & Endodontics (UG dept)
- Repair of Dewaxing unit in Prosthodontics (UG dept)

All the issues are addressed & resolved.

Dr Rahul Paul

(Principal)



Dr Raghvendra Kumar

(Maintenance Committee Head)



Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 26/12/2023

Subject: Agenda for Infrastructure Maintenance Committee Meeting

This is to inform that the Infrastructure Committee Meeting will be held in the Maintenance department on 29/12/2023 between 2PM-3PM. Requesting the committee members to attend the meeting.

Agenda:

1. To discuss the pending repair & service work in different departments
2. To review the complaints received by different departments with regard to infrastructure of the college
3. Any other matter with permission of the committee head

Raghendra Kumar
(Committee Head)

To

Dr Raghendra Kumar – Head

Mr Dileep Kumar - Supervisor





Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 29/12/2023

Minutes of the Meeting

The Infrastructure Committee Meeting was held on 29/12/2023 between 2PM – 3PM in the Maintenance department.

The Following members were present:

Dr Raghvendra Kumar – Head

Mr Dileep Kumar - Supervisor

The Head of the Committee presided over the Meeting at the Maintenance department

The following complaints received from different departments were reviewed & forwarded to the concerned authority.

The following matters were discussed & addressed-

- Repair of Autoclave, Vibrator and Micromotor in Orthodontics
- Dental chair related problems in various depts.
- Repair of IOPA machine in Oral Medicine & Radiology
- Issue of RVG software in Oral Medicine & Radiology
- Repair of Air-rotor and replacement of Scaler and in Public Health Dentistry
- Repair of Acrylizer in Prosthodontics (UG dept)
- Repair of X Ray Viewer in Prosthodontics (PG dept)
- Miscellaneous maintenance work (Broken cupboard lock, Tube light, Laser Printer, Tap Leakage, Wall Clock, Student stools etc)

Raghvendra Kumar
Committee Head





Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: .28/11/2023

Subject: Agenda for Infrastructure Maintenance Committee Meeting

This is to inform that the Infrastructure Committee Meeting will be held in the Maintenance department on 30/11/2023 between 2PM-3PM. Requesting the committee members to attend the meeting.

Agenda:

1. To discuss the pending repair & service work in different departments
2. To review the complaints received by different departments with regard to infrastructure of the college
3. Any other matter with permission of the committee head

Raghendra Kumar
(Committee Head)

To

Dr Raghendra Kumar – Head

Mr Dileep Kumar - Supervisor





Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 30/11/2023

Minutes of the Meeting

The Infrastructure Committee Meeting was held on 30/11/2023 between 2PM – 3PM in the Maintenance department.

The Following members were present:

Dr Raghvendra Kumar – Head

Mr Dileep Kumar - Supervisor

The Head of the Committee presided over the Meeting at the Maintenance department

The following complaints received from different departments were reviewed & forwarded to the concerned authority.

The following matters were discussed & addressed-

- Issue related to the OPG software in Oral Medicine & Radiology
- Dental chair related problems in various depts.
- Repair of X ray Viewer in Oral Surgery
- Repair of Dewaxing unit & Model Trimmer in Prosthodontics (UG dept)
- Repair of Scaler in Pedodontics (PG dept), Periodontics and Conservative & Endodontics (PG dept)
- Repair of Autoclave in Orthodontics
- Miscellaneous maintenance work (Tube light, broken trolley wheel, Fan, Almirah lock, Tap and pipe leakage, Broken glass table top etc)



Raghvendra Kumar
Committee Head



Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 25/10/2023

Subject: Agenda for Infrastructure Maintenance Committee Meeting

This is to inform that the Infrastructure Committee Meeting will be held in the Maintenance department on 27/10/2023 between 2PM-3PM. Requesting the committee members to attend the meeting.

Agenda:

1. To discuss the pending repair & service work in different departments
2. To review the complaints received by different departments with regard to infrastructure of the college
3. Any other matter with permission of the committee head

Raghvendra Kumar
(Committee Head)

To

Dr Raghvendra Kumar – Head

Mr Dileep Kumar - Supervisor





Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 27/10/2023

Minutes of the Meeting

The Infrastructure Committee Meeting was held on 27/10/2023 between 2PM – 3PM in the Maintenance department.

The Following members were present:

Dr Raghvendra Kumar – Head

Mr Dileep Kumar - Supervisor

The Head of the Committee presided over the Meeting at the Maintenance department

The following complaints received from different departments were reviewed & forwarded to the concerned authority.

The following matters were discussed & addressed-

- Repair of Sterilizer in Prosthodontics (UG dept)
- Dental chair related problems in various depts.
- Repair of air-rotor in Oral Surgery
- Repair of Autoclave in Conservative & Endodontics (PG dept) & Prosthodontics (PG dept)
- Miscellaneous maintenance work (Tube light, desktop computer & keyboard, Room Cooler, Fans, Tap water leakage, broken almirah lock, UPS, etc)



Raghvendra Kumar
Committee Head



Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: .26/9/2023

Subject: Agenda for Infrastructure Maintenance Committee Meeting

This is to inform that the Infrastructure Committee Meeting will be held in the Maintenance department on 29/9/2023 between 2PM-3PM. Requesting the committee members to attend the meeting.

Agenda:

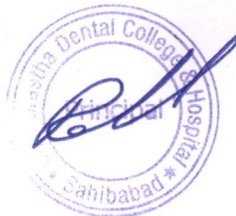
1. To discuss the pending repair & service work in different departments
2. To review the complaints received by different departments with regard to infrastructure of the college
3. Any other matter with permission of the committee head

Raghendra Kumar
(Committee Head)

To

Dr Raghendra Kumar – Head

Mr Dileep Kumar - Supervisor





Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 29/9/2023

Minutes of the Meeting

The Infrastructure Committee Meeting was held on 29/9/2023 between 2PM – 3PM in the Maintenance department.

The Following members were present:

Dr Raghvendra Kumar – Head

Mr Dileep Kumar - Supervisor

The Head of the Committee presided over the Meeting at the Maintenance department

The following complaints received from different departments were reviewed & forwarded to the concerned authority.

The following matters were discussed & addressed-

- Repair of issues with RVG in Conservative & Endodontics (UG & PG dept) and Oral Medicine & Radiology
- Dental chair related problems in various depts.
- Repair of Autoclave in Conservative & Endodontics (PG dept) & Oral Medicine & Radiology
- Repair of Model trimmer in Prosthodontics (PG & UG dept)
- Repair of speakers in Public Health Dentistry
- Repair of Acrylizer in Prosthodontics (PG Dept)
- Repair of Dewaxing unit in Prosthodontics (UG dept)
- Air-rotor in Conservative & Endodontics (PG dept)
- Miscellaneous maintenance work (Fan, Air conditioners, tube light, computer keyboard, room coolers, CPU, Student stools, door lock, tap leakage, broken cabinet lock etc)



Raghvendra Kumar
Committee Head



Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 23/8/2023

Subject: Agenda for Infrastructure Maintenance Committee Meeting

This is to inform that the Infrastructure Committee Meeting will be held in the Maintenance department on 25/8/2023 between 2PM-3PM. Requesting the committee members to attend the meeting.

Agenda:

1. To discuss the pending repair & service work in different departments
2. To review the complaints received by different departments with regard to infrastructure of the college
3. Any other matter with permission of the committee head

Raghendra Kumar
(Committee Head)

To

Dr Raghendra Kumar – Head

Mr Dileep Kumar - Supervisor





Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 25/8/2023

Minutes of the Meeting

The Infrastructure Committee Meeting was held on 25/8/2023 between 2PM – 3PM in the Maintenance department.

The Following members were present:

Dr Raghvendra Kumar – Head

Mr Dileep Kumar - Supervisor

The Head of the Committee presided over the Meeting at the Maintenance department

The following complaints received from different departments were reviewed & forwarded to the concerned authority.

The following matters were discussed & addressed-

- Repair of Trimmer and Projector in Prosthodontics (PG dept)
- Dental chair related problems in various depts.
- Repair of gas leakage in Prosthodontics (UG dept)
- Repair of autoclave and scaler in Periodontics
- Repair of dental lathe in Pedodontics (PG dept)
- Miscellaneous maintenance work (Fan, Room cooler, seating chair, Focus light, Tube light, CPU, broken cabinet handle, water tap leakage, cartridge refill, broken almirah glass, socket plug, drainage pipe leakage etc)



Raghvendra Kumar
Committee Head



Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: 26/7/2023

Subject: Agenda for Infrastructure Maintenance Committee Meeting

This is to inform that the Infrastructure Committee Meeting will be held in the Maintenance department on 28/7/2023 between 2PM-3PM. Requesting the committee members to attend the meeting.

Agenda:

1. To discuss the pending repair & service work in different departments
2. To review the complaints received by different departments with regard to infrastructure of the college
3. Any other matter with permission of the committee head

Raghendra Kumar
(Committee Head)

To

Dr Raghendra Kumar – Head

Mr Dileep Kumar - Supervisor





Inderprastha Dental College & Hospital
46/1, Site-IV, Industrial Area, Sahibabad,
Ghaziabad-201010 (U.P.)

Date: .28/7/2023

Minutes of the Meeting

The Infrastructure Committee Meeting was held on 28/7/2023 between 2PM – 3PM in the Maintenance department.

The Following members were present:

Dr Raghvendra Kumar – Head

Mr Dileep Kumar - Supervisor

The Head of the Committee presided over the Meeting at the Maintenance department

The following complaints received from different departments were reviewed & forwarded to the concerned authority.

The following matters were discussed & addressed-

- Repair of acrylizer in Prosthodontics (UG dept)
- Dental chair related problems in various depts.
- Servicing of the gas burners in Prosthodontics (UG dept)
- Repair of air-rotor and Projector in Conservative & Endodontics (PG dept)
- Repair of scaler in Prosthodontics (PG dept)
- Repair of Plaster Dispenser in Prosthodontics (UG dept)
- Repair of RVG in Conservative & Endodontics
- Miscellaneous maintenance work (Room coolers, socket plug, Fan, laser printer, Tube light, Refrigerater, student stools, etc)



Raghvendra Kumar
Committee Head